Annex II.



STATE TRADING CORPORATION

PROCUREMENT NOTICE

OPEN INTERNATIONAL BIDDING

SUPPLY OF REFINED EDIBLE OIL

Procurement Reference: **STC/EO/2025/04**

1. The State Trading Corporation (STC) is inviting bids from eligible bidders for the Supply of Refined Edible Oil for the period covering 01 September to 30 November 2025 as per requirements contained in the bidding document.

2. Bidding document may be downloaded from the website of the STC, https://www.stcmu.com free of charge.

3. Bids must be submitted, in PDF format, through STC's secured email address edibleoil@stcmu.com by **17 June 2025 up to 14.15 hrs (Mauritian Time) at latest.**

4. Bids received after the submission deadline and/or submitted to an email address other than the above mentioned secured email address shall not be considered.

5. Bids will be opened at the State Trading Corporation, Head Office, Ebène, on **17 June 2025 at 14.16 hrs** in the presence of bidders/representatives who may choose to attend.

6. Any request for clarification in respect of the bids shall be submitted by **11 June 2025** on the email address: query@stcmu.com

7. The STC reserves the right to accept or reject any Bid, split, annul the Bidding process and reject all Bids at any time prior to award of the Contract, without thereby incurring any liability to any Bidder.

04 June 2025

La STC est un corps statutaire, crée par la STC Act de 1982. Sa principale mission reste l'importation des quatre produits de première nécessité et stratégique pour le pays. La STC est aussi responsable d'assurer une veille constante du marché des autres produits de base consommés par la population. Elle peut intervenir de manière ponctuelle afin de protéger l'intérêt des consommateurs par le jeu d'une saine concurrence dans ces marchés.

Annex III

Financial Services Commission
MAURITIUS

Invitation for Bids (IFB)
(Authorised under Section 16 of the Public Procurement Act 2006)
Procurement Ref. No: PROC/OAB/IT/MCESG/2025/02

1. The Financial Services Commission, Mauritius (FSC) is inviting bids from both local and international bidders through the Government e-Procurement System for the procurement of a 1-year subscription mimecast cloud email security gateway.
2. The bidding document, bearing reference number FSC/IFB/2025/989, can be downloaded from the Government e-Procurement System at https://eproc.publicprocurement.govmu.org
3. Bids must be submitted online on the Government e-Procurement System by Monday 09 June 2025 until 10:31hrs (Mauritius Time).
4. Bidders who have submitted their bids online by the closing date and time shall decrypt and re-encrypt their bids from Mondy 09 June 2025 at 11:31hrs (Mauritius Time) until Tuesday 10 June 2025 at 11:30hrs (Mauritius Time).
5. Bids will be opened online by the FSC in the presence of the Bidder's representatives who choose to attend, at the hereunder address, on Tuesday 10 June 2025 at 11:31hrs (Mauritius Time).
6. The FSC reserves the right to accept or reject any bid and to annul the bidding process, as well as reject all bids at any time prior to award of the contract, without thereby incurring any liability to any bidder.

Note:

Interested bidders are kindly requested to register by signing up on the e-Procurement System of the Government of Mauritius on https://eproc.publicprocurement.govmu.org in order to participate in this bidding exercise. Guidelines on the registration and bidding process are available on the "How to?" menu of the e-Procurement website. Furthermore, it is mandatory for prospective bidders to purchase a Digital Signature Certificate (DSC) from the Certification Authority MauSign CA by applying online on the website https://mausign.govmu.org/ to be able to submit a bid and for encryption/decryption. The e-Procurement helpdesk of the Procurement Policy Office also provides support to the users of the e-Procurement System. Representatives of the e-Procurement helpdesk may be contacted during weekdays between 9:00hrs and 16:00hrs (Mauritius Time) for assistance or for requests for training by email on eprocdesk@govmu.org

02 June 2025

Financial Services Commission
FSC House, 54 Cybercity
Ebene, 72201 Mauritius
T: (+230) 403-7000 F: (+230) 467-7172
E: mail@fscmauritius.org
www.fscmauritius.org

MINISTRY OF TOURISM
5TH FLOOR, AIR MAURITIUS CENTRE
JOHN KENNEDY STRRET
PORT LOUIS
TE: 2117930 FAX: 2087063

Expression of Interest
for
Consultancy Services

for revamping of l'Ecole Hoteliere, Sir Gaetan Duval

Issued on: 28 May 2025

Procurement Reference No: MT/EOI/2024-25/H2

Project: *Consultancy Services for revamping of l'Ecole Hoteliere, Sir Gaetan Duval*

Client: *Ministry of Tourism*

Online Tendering

The Installation, Commissioning and Operational Acceptance of the e-Procurement System of the Republic of Mauritius has been achieved since 31 July 2017.

The e-Procurement System allows for invitation for bids, downloading of bidding documents, request for clarification from suppliers, response to clarification and issue of addendum, submission of bids, closing of bids, bid opening, evaluation of bids and award of contract to be done online.

The process for Challenge and Review shall continue to be offline for some time.

Suppliers are hereby advised that it is a mandatory condition to have a digital certificate issued by a Certifying Authority licensed by the Republic of Mauritius to respond to any Invitation for Bid on the e-Procurement System. Further information may be obtained from the Supplier's User Guide attached to this bidding document.

Section 1

Request for Expressions of Interest for Consultancy Services for Revam*ping of l'Ecole Hoteliere, Sir Gaetan Duval*

[Authorized under Section 24 (2) (a) of the Public Procurement Act 2006]

1. Introduction

The purpose of this Expressions of Interest is to request for proposals from national and international qualified consultants as single entity or in joint venture with other consultants, and with or without sub-consultants for the following project.

"The Ecole Hoteliere Sir Gaetan Duval (EHSGD), previously known as the Hotel School of Mauritius, was established in 1971 to provide comprehensive training for the hotel and tourism industry.

Founded as a joint venture comprising the United Nations Development Programme, International Labour Organisation and the French Government, EHSGD offers a range of programmes at Certificate and Diploma level. Students have the opportunity to gain practical experience in a professional setting, utilizing facilities such as a reception area,restaurant, bar, kitchen, demonstration rooms, wine lab, language labs and a fully equipped linen and laundry room. In its quest for excellence in training, there is a need to assess EHSGD and processes and make recommendations regarding service delivery and improving the overall image of the school".

Consultant shall for the purpose of this procurement mean *consulting firm/individual consultant/Joint Venture.* Any consultant applying for shortlisting as consortium, association or any form of arrangement shall clearly indicate its status as a single entity or Joint Venture and its sub-consultancy as required in the submission.

2. The objectives of the assignment

2.1 The Ministry of Tourism intends to enlist the services of a local or international consultant to assess the operations of the training institution and provide recommendations for the improvement of its services in a competitive local context with the advent of new public and private players. The goal is to elevate the institution's standards and to become the market leader in Training for Hospitality, Tourism and Associated studies in Mauritius and beyond our region.

3. The scope of the assignment

3.1 The consultant will work in close collaboration with the Mauritius Institute of Training and Development (MITD), EHSGD and the Ministry of Tourism and carry out the following tasks:

- Undertake a complete audit of the existing systems, processes, courses, institution's physical facilities and equipment among others of the EHSGD.

- Scan the market, identifying the needs and evaluating & confirming opportunities, and propose a responsive education and training concept for the industry.
- Assess the effectiveness of training courses and provide recommendations on how to improve their effectiveness.
- Identify and develop a uniquely adapted concept for EHSGD taking into consideration the local specificities and reality.
- Develop a tailored roadmap, providing EHSGD with all relevant information in order to make informed decisions and focus on the implementation of operational aspects only.
- Identify and ensure a competitive advantage that fits with all requirements for future recognition and academic collaboration of training programs.
- Come up with recommendations on the organisation structure including academics, methodology, faculty, management, standards, processes, facilities and industry relations for EHSGD.
- Recommend additional new courses to meet the future needs of the industry while reflecting on the actual needs and anticipating future trends such as Sustainability, Technology, Culinary Innovation, Product Development and promotion of the local cuisines, among others.
- Recommend potential international partnerships for international recognition and benchmarking
- Work out the schemes of duties / Standard Operating Procedures (SOPs) for the different positions and processes respectively in the revamped EHSGD.

4. The duration of the assignment

The Consultancy services shall be for a duration of **4 months**.

5. Procurement Process for the selection of the consultant for this assignment

5.1 This Request for Expressions of Interest is for the shortlisting of a minimum of three qualified consultants who would be invited to submit their proposals for the assignment referred to above.

5.2 The procurement process has been planned as follows:

Closing date for submission of Expression of Interest: **As per Key Activity Schedule**
Date of issue of Request for Proposal: NA
Closing date for submission of Request for Proposal: NA
Date of Award of Contract: After selection of consultant.
Implementation Period: After selection of consultant.

6. Fund for assignment

Ministry of Tourism

7. Client's requirements

7.1 **Qualifications, Experience, Skills and Knowledge**

Academic Qualifications	• The Consultant shall have a Master's degree or higher in Hospitality Management, Tourism Management, Education, or a related field.
Desirable Qualities	• Effective communication skills to interact with diverse stakeholders, including faculty, students, industry partners, and government officials. • Ability to conduct research and analyze data to inform strategic decisions.
Professional Experience	• At least 8 years of experience at management level in the Tourism and Hospitality education sector • Proven track record in curriculum development, instructional design, and training delivery within the hospitality sector. • International working experience desired • The incumbent shall pioneer the methods of the best international hospitality and set the standards of excellence in this field. As a result, the candidate should have a training and consultancy background and experience in restructuring hotel schools. • Should not display any conflict of interests

8. Shortlisting criteria

Shortlisting of consultants will be based on:

- profile of the company, its organigram and staffing;
- details of experience or similar assignments undertaken in the previous 5 years, including their locations;
- the focus on the consultants' role in similar assignments. in the region or elsewhere;

For international bidding, the Client will endeavor to include different nationalities and backgrounds, and where possible at least one local consultant so as to provide a wide variety of approaches to make a choice.

9. Preparation and Submission of EOI online

(a) The Expressions of Interest and all accompanying documentation shall be submitted in English online through the e-Procurement System of the Government of Mauritius at latest **by 10 July 2025 at 13.30 hrs (Mauritian Time)**.

(b) Consultants are allowed to rework on their submission as many times as required. However, after the deadline set for preparation and submission of EOI as per above, the time lock feature of the e-procurement system will not allow to modify/substitute their submission and attachments in any way.

Consultant may refer to the e-Procurement Guidelines accompanying this Request for Expression of Interest as attachment.

10. Supplementary Information

Any request for supplementary information should be made not later than 14 days prior to the dead line for submission of EOI online and any response from the Client shall be made online not later than 7 days prior to the said deadline.

11. Decryption and Re-encryption of EOI

After the closing time for submission of proposals, Consultants shall decrypt and re-encrypt their proposals within the time schedule provided hereunder to enable opening of their proposals. The time lock feature in the system will not allow consultants to decrypt and encrypt their bids outside the specified time frame.

Start Date and time (local): As per Key Activity Schedule
End Date and time (local): As per Key Activity Schedule

Where the Consultant does not execute the decryption and re-encryption of its submission within the time frame provided above, the submission shall not be accessible for opening. In such cases the proposal shall be deemed to have been withdrawn by the Consultant.

12. Opening of the Expression of Interest

Expression of interest shall be opened online by the Client on:

Start Date and time (local): As per Key Activity Schedule

Consultants having submitted an EOI will be able to view the opening of the EOI online.

.

Section 2

Terms of Reference

MINISTRY OF TOURISM

TERMS OF REFERENCE FOR THE ENLISTMENT OF A CONSULTANT FOR THE REVAMPING OF ECOLE HÔTELIÈRE SIR GAËTAN DUVAL

13. BACKGROUND

The Ecole Hôtelière Sir Gaëtan Duval (EHSGD), previously known as the Hotel School of Mauritius, was established in 1971 to provide comprehensive training for the hotel and tourism industry.

Founded as a joint venture comprising the United Nations Development Programme, International Labour Organization and the French Government, EHSGD offers a range of programmes at Certificate and Diploma level. Students have the opportunity to gain practical experience in a professional setting, utilizing facilities such as a reception area, restaurant, bar, kitchen, demonstration rooms, wine lab, language labs and a fully equipped linen and laundry room.

In its quest for excellence in training, there is a need to assess EHSGD performance and processes and make recommendations regarding service delivery and improving the overall image of the school.

14. REQUIREMENT

The Ministry of Tourism intends to enlist the services of a local or international consultant to assess the operations of the training institution and provide recommendations for the improvement of its services in a competitive local context with the advent of new public and private players. The goal is to elevate the institution's standards and to become the market leader in Training for Hospitality, Tourism and Associated studies in Mauritius and beyond our region.

15. TASKS AND SCOPE OF SERVICES

The consultant will work in close collaboration with the Mauritius Institute of Training and Development (MITD), EHSGD and the Ministry of Tourism and carry out the following tasks:

- Undertake a complete audit of the existing systems, processes, courses, institution's physical facilities and equipment among others of the EHSGD.
- Scan the market, identifying the needs and evaluating & confirming opportunities, and propose a responsive education and training concept for the industry.
- Assess the effectiveness of training courses and provide recommendations on how to improve their effectiveness.
- Identify and develop a uniquely adapted concept for EHSGD taking into consideration the local specificities and reality.
- Develop a tailored roadmap, providing EHSGD with all relevant information in order to make informed decisions and focus on the implementation of operational aspects only.
- Identify and ensure a competitive advantage that fits with all requirements for future recognition and academic collaboration of training programs.
- Come up with recommendations on the organisation structure including academics, methodology, faculty, management, standards, processes, facilities and industry relations for EHSGD.
- Recommend additional new courses to meet the future needs of the industry while reflecting on the actual needs and anticipating future trends such as Sustainability, Technology, Culinary Innovation, Product Development and promotion of the local cuisines, among others.
- Recommend potential international partnerships for international recognition and benchmarking
- Work out the schemes of duties / Standard Operating Procedures (SOPs) for the different positions and processes respectively in the revamped EHSGD.

16. Qualifications, Experience, Skills and Knowledge

Academic Qualifications	• The Consultant shall have a Master's degree or higher in Hospitality Management, Tourism Management, Education, or a related field.
Desirable Qualities	• Effective communication skills to interact with diverse stakeholders, including faculty, students, industry partners, and government officials. • Ability to conduct research and analyze data to inform strategic decisions.
Professional Experience	• At least 8 years of experience at management level in the Tourism and Hospitality education sector • Proven track record in curriculum development, instructional design, and training delivery within the hospitality sector. • International working experience desired • The incumbent shall pioneer the methods of the best international hospitality and set the standards of excellence in this field. As a result, the candidate should have a training and consultancy background and experience in restructuring hotel schools. • Should not display any conflict of interests

17. Contractual Input and Duration

The Consultancy services shall be for a duration of **4 months**.

18. Reporting

The Consultant shall report to the Ministry of Tourism which will provide guidance on the assignment.

All reports shall be submitted in hard copies (3 copies). The soft copy shall not be secured with password(s) to allow for printing or copy and paste of extract from the reports.

The language of the assignment shall be in English. All the outputs and deliverables shall be written in English language and shall be presented in a format acceptable by Ministry of Tourism.

All documents shall become the property of the Ministry of Tourism.

The reports and documentation shall be submitted in electronic format, in both editable Microsoft Office Word version and in pdf version. There shall be no security restrictions on printing/editing in the deliverables.

The Consultant shall submit all reports and documentation in draft form (in soft format - MS Word) in the first instance, and shall thereafter incorporate any comments the Ministry may submit, prior to their finalization.

19. Outputs/Deliverables to be provided by the Consultant:

The consultant shall submit a comprehensive roadmap for the revamping of EHSGD, ensuring its future success and ability to meet the evolving needs of the hospitality industry, comprising but not limited to, the following:

- Detailed analysis of the institution's current strengths, weaknesses, opportunities, and threats (SWOT analysis).
- Reviewed vision and mission statement for the revamped institution.
- Strategic goals and objectives aligned with industry trends and future needs.
- Action plan with specific timelines and responsibilities for implementing recommendations.
- New or revised curricula for proposed programs (e.g., front office, housekeeping, culinary arts, etc.).
- SOP and organigramme
- Report on the institution's physical facilities, including classrooms, laboratories, and workshops including recommendations for improvements or upgrades to facilities and equipment.
- Proposed list of institutions for international affiliation.

20. Schedule of Fees and Payments

Payments will be effected upon submission and acceptance of satisfactory quality deliverables as per the following schedule:

SN	Activities	%	Timeline after signature of contract
(i)	Inception Report	20	3 weeks
(ii)	Draft roadmap for the revamping of EHSGD	40	3 months
(iii)	Final roadmap for the revamping of EHSGD	40	4 months

Note:

The Ministry of Tourism reserves the right to withhold payment or pay on a pro-rata basis for any unsatisfactory performance and delivery.

Section 3

Response forms

Consultants will have to respond to this invitation for Expression of Interest by filling in the response templates online.

Expression of Interest (EOI) – Consultancy Services

Consultants are required to fill in the covering letter of their EOI online.

Respondent's Submission

Consultants are required to fill in the response templates online. The content and tables shown hereunder is for information only. The data to be submitted online as Respondent's Submission has been grouped into four templates as follows:

1. Section I
2. Section II
3. Section III, IV and V
4. Attachments

Procurement Reference No	**MT/EOI/2024-25/H2**
Project Name	***Expression of Interest for Consultancy Services for revamping of l'Ecole Hoteliere, Sir Gaetan Duval***
Project Country	**Mauritius**

I. Consultant's Information

Date:	Country of Incorporation[1](if applicable)
Consultant Name:	Acronym:
EOI Submission Authorized by:	Position

Associations (Joint Venture or Sub-consultancy)

[1] The Consultant must submit a copy of the Certificate of Incorporation of itself through VII EOI Attachments

Serial No.	Consultant	Acronym	Country of Incorporation (if applicable)[2]	Joint Venture (JV) or Sub-consultant	EOI Submission Authorized By	Position

Present the rationale for and benefits of working in association (JV or Sub-consultant) with others rather than undertaking the assignment independently (as appropriate). Describe the proposed management and coordination approach of the association and the role of each firm.

We confirm that:

☐ Documentation regarding our corporate structure including beneficial ownership has been attached.

☐ Documentation regarding our Board of Directors has been attached.

☐ A written agreement to associate for the purpose of this Expressions of Interest has been signed between the joint venture partners and has been attached.

II. Assignment Specific Qualifications and Experience

We list hereunder our project references which demonstrate our technical competence and geographical experience.

(Please provide relevant project information in Section D below).

[2] The lead consultant must submit a copy of the Certificate of Incorporation of itself and of each JV member and sub-consultant through VII. EOI attachments..

A. Technical Competence

. Project References, highlighting the technical qualifications of our entity/joint venture in undertaking assignments and details of past experiences working with project authorities.

B. Similar Experience

Project References, highlighting the technical qualifications of our entity/joint venture in undertaking similar assignments and details of past experiences working with similar project authorities.

C. Other relevant Information (maximum of 500 words)

D. Project References

We list hereunder our most relevant projects to demonstrate the firm's technical qualifications and similar experience (maximum ……*[public body to specify number*] projects).

SN	Project	Period	Client	Country	Firm
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Project Summary

SN 1	
Project Title	
Country / Region	
Start Date	
Completion Date	
Continuous / Intermittent	
Client	
Funding Source	
Description	(indicate your role and input in person-months)

SN 2	
Project Title	
Country / Region	
Start Date	
Completion Date	
Continuous / Intermittent	
Client	
Funding Source	
Description	(indicate your role and input in person-months)

(Please insert more tables as necessary)

III. We submit our comments on Terms of Reference

IV. We list hereunder the Key Considerations in approaching this assignment (no more than 9,000 characters summarizing approach and methodology)

V. The details of the Key Experts available for this assignment

(a) Relevant Experience of the Single Entity's organization/ Joint Venture members Professional Staff are listed hereunder:

SN	Name	Qualification	Years of experience	Relevant Experience				
				Name of assignment - Duration	Client	Position	Duration	
							From	To
1								
2								
3								
4								
5								

(Please insert more rows as necessary)

(b) Relevant Experience of the External Professional Staff available to the Consultant

SN	Name	Qualification	Years of experience	Relevant Experience				
				Name of assignment - Duration	Client	Position	Duration	
							From	To
1								
2								
3								
4								
5								

(Please insert more rows as necessary)

VI. EOI Attachments

SN	Description
1	Certificate of Incorporation of the lead member (if applicable)
2	Certificate of Incorporation of the JV member (for each member) (if applicable)
3	Letter of Joint Venture/intent of Joint Venture
4	Documents regarding corporate structure including beneficial ownership
5	Documents regarding Board of Directors
6	Any other attachment

[Please insert more rows as necessary]